



**BIRLA INDUSTRIES PROVIDENT FUND**  
(COMPOSITE APPLICATION FOR FINAL PF SETTLEMENT/ PART PF WITHDRAWAL)

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The Superintendent  
Birla Industries Provident Fund, Kolkata-700 001

Date \_\_\_\_\_

- 1 Applied for \_\_\_\_\_ Final PF Settlement ( ) / Part PF Withdrawal ( )
- 2 (a) Name of the member (IN CAPITAL LETTERS) \_\_\_\_\_  
(b) Name of the claimant (IN CAPITAL LETTERS) # \_\_\_\_\_
- 3 Name of the Establishment \_\_\_\_\_
- 4 P.F.A/c No \_\_\_\_\_
- 5 Father's /Husband's Name \_\_\_\_\_
- 6 (a) PAN \_\_\_\_\_ (b) Aadhaar \_\_\_\_\_ (c) UAN \_\_\_\_\_
- 7 Date of (a) Birth \_\_\_\_\_ (b) Joining \_\_\_\_\_ (c) Leaving \_\_\_\_\_  
(d) Contributed upto \_\_\_\_\_

- 8 (a) Reason (*Tick whichever is applicable*)  
(b) Break in service/gap in contribution, if any  
\_\_\_\_\_  
\_\_\_\_\_

Sl	Reason with Rule	Tick
1	Resigned, 44	
2	Retired, 45a	
3	Medical, 45b	
4	Died, 45c	
5	Retrenched/Terminated, 45e	
6	VRS, 45f	
7	Discharged, 45h	

- 9 a) Purpose (*Tick whichever is applicable*)  
b) Amount Rs. \_\_\_\_\_  
c) *In case of Repayable Loan only.*  
Last Salary drawn Rs. \_\_\_\_\_  
No of Installments \_\_\_\_\_  
1<sup>st</sup> Installment Rs \_\_\_\_\_  
Regular Installments: Rs \_\_\_\_\_

A	Purpose of NRW with Rule	Tick
1	Housing Loan-Purchase of site/ House/Flat or for construction/ Addition, alteration in-U/r 37(2)(a), (b), 37(7), 37(B), 37(8)(a)	
2	Lockout or closure of factory -U/r 37(J)(i)	
3	Illness of member /family-U/r 37(C)(1)(4)	
4	Marriage or Post matriculation education of self/son/daughter/brother/sister-U/r 37(D)	
5	Others (as per Rule)	
B	Purpose of Repayable Loan with Rule	
1	Marriage, funerals or ceremonies U/r 38(A) 1	
2	Illness of member/family U/r 38(A) 2	
C	Up to 90% withdrawal, 37H Applied for: Upto.....% Date of Retirement .....	
D	Up to 75% withdrawal, 37(J)(J)	

\_\_\_\_\_  
Seal of the Establishment

10 Bank Details \*

- a) Member's/Claimant name as per bank A/c : \_\_\_\_\_
- b) Name of Bank with branch : \_\_\_\_\_
- c) IFSC : \_\_\_\_\_
- d) SB A/c No. : \_\_\_\_\_

11 Full postal address of member

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ PIN \_\_\_\_\_

- The member hereby declares that he/she has not been employed for two months (Yes\_\_\_\_/No\_\_\_\_)
- Certified that the particulars are true to the best of my knowledge
- In case the amount is used for any other purpose other than stated in column 9 above, I am liable to return the entire amount with penal interest.

# Attested copy of Death Certificate and Undertaking in Form 30 duly filled up to be enclosed

\* Please attach a copy of cancelled cheque/attested copy of first page of passbook alongwith PAN

\_\_\_\_\_  
Countersignature of the Employer with Seal

\_\_\_\_\_  
Signature/ Thumb impression of the member

**For Fund's office use only**

Employee's Share : \_\_\_\_\_ Employer's Share : \_\_\_\_\_ Total : \_\_\_\_\_  
 Repayable Loan Balance: \_\_\_\_\_ As on: \_\_\_\_\_ Sanctioned on : \_\_\_\_\_

Sanctioned Rs. \_\_\_\_\_ (Employee's Share Rs. \_\_\_\_\_ Employer's Share Rs. \_\_\_\_\_)  
 (Rupees \_\_\_\_\_ only) to the member which  
 should be treated as Repayable/ NRW/Upto 90% under Rule No \_\_\_\_\_ to be repaid /not to be repaid by him/her  
 in \_\_\_\_\_ monthly installment of Rs \_\_\_\_\_ each.(First of Rs \_\_\_\_\_) with interest in terms of the  
 Fund's Rules & Regulations.

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

Paid Rs. \_\_\_\_\_ vide NEFT/FT No. \_\_\_\_\_ Dated \_\_\_\_\_ drawn on HDFC Bank, Kolkata.

\_\_\_\_\_  
Departmental Signature

**Instructions for filling application**

1. Purchasing equipment by physically handicapped-**Document Required**
2. Housing Loan/ Purchase of site/ House/Flat or for construction/ Addition, alteration in existing house/Repayment of Housing Loan, Lockout or closure of factory , Illness of member /family i) Certificate of doctor and ii) Certificate by employer that ESIC facility is not available to the member may be submitted by the member. Marriage or Post matriculation education of self/son/daughter/brother/sister, Natural calamity, Cut in electricity-**No Document required**